



Inter Penarth AFC



Constitution

Adopted on: 7 July 2026

1. Name

The Club shall be known as Inter Penarth AFC (“the Club”).

2. Status

2.1 The Club shall be a non-profit making Community Amateur Sports Club (“CASC”) operated exclusively for the promotion of amateur sport and community participation.

2.2 The Club shall be affiliated to the Football Association of Wales (FAW), directly or through the relevant Area Association and leagues in which it participates.

2.3 The Club shall comply with the rules, regulations and safeguarding requirements of the Football Association of Wales.

3. Vision

To establish a vibrant community football hub at Stanwell School, creating a permanent home for Inter Penarth AFC and increasing participation across all genders, backgrounds and abilities.

4. Mission

Inter Penarth AFC exists to provide children and young people with opportunities to develop their footballing ability, physical wellbeing, confidence, character and enjoyment of sport within a safe, welcoming and inclusive environment.

5. Values

The Club shall operate in accordance with the following values:

- a) Inclusivity
- b) Enjoyment
- c) Team Spirit
- d) Fairness
- e) Respect
- f) Healthy Competition

6. Objects

The Objects of the Club are:

- a) To promote and provide facilities for participation in amateur football.
- b) To advance community participation in healthy recreation.
- c) To provide coaching, training and competitive opportunities for children and young people.
- d) To encourage participation regardless of gender, disability, ethnicity, religion, sexual orientation or socio-economic background.
- e) To support player, coach and volunteer development.
- f) To establish, maintain and improve sporting facilities for the benefit of members and the wider community.
- g) To develop partnerships with schools, local organisations and football clubs that support participation in football.

7. Membership

7.1 Membership shall be open to all without discrimination.

7.2 Membership categories may include:

- a) Playing Members
- b) Junior Members
- c) Parent or Guardian Members
- d) Volunteer Members
- e) Coach Members
- f) Life Members
- g) Honorary Members

7.3 The Committee shall determine membership fees annually.

7.4 The Secretary shall maintain a register of members.

7.5 Members shall agree to abide by:

- a) This Constitution
- b) Club Policies
- c) Codes of Conduct
- d) FAW Rules and Regulations

7.6 The Club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

8. Rights of Members

Members shall be entitled to:

- a) Attend General Meetings
- b) Vote at General Meetings (except Junior Members under 16)
- c) Stand for election where eligible
- d) Access Club activities subject to availability and safeguarding requirements

9. Equality, Diversity & Inclusion

9.1 The Club shall be open to all in the community.

9.2 The Club shall actively promote equality of opportunity.

9.3 The Club shall oppose all forms of discrimination, bullying, harassment, and victimisation.

9.4 The Club shall seek to increase participation by under-represented groups, including girls and young women.

10. Safeguarding

10.1 The welfare of children and young people shall be paramount.

10.2 The Club shall adopt and implement all safeguarding requirements issued by the FAW.

10.3 The Club shall appoint a Club Safeguarding Officer.

10.4 All volunteers and coaches shall comply with safeguarding policies and DBS requirements where applicable.

11. Management of the Club

11.1 The Club shall be managed by a Committee.

11.2 The Committee shall consist of:

- a) Chair
- b) Vice-Chair
- c) Secretary
- d) Treasurer
- e) Safeguarding Officer

- f) Membership Officer
- g) Head Coach
- h) Sponsorship and Fundraising Officer
- i) Up to four additional committee members

11.3 The Committee may establish sub-committees and working groups.

11.4 The Committee may co-opt members to fill vacancies.

11.5 All members of the Committee must be, and remain, 'fit and proper persons' to manage a CASC.

12. Responsibilities of the Committee

The Committee shall:

- a) Manage the affairs of the Club.
- b) Deliver the Club Development Plan.
- c) Ensure compliance with CASC requirements.
- d) Oversee safeguarding and welfare.
- e) Manage finances responsibly.
- f) Support volunteer development.
- g) Promote long-term sustainability.
- h) Ensure membership fees do not become a barrier to entry.
- i) To enter into contracts for the benefit of the club.

13. Conflicts Of Interest

13.1 Committee members must declare any personal, financial or family interest in matters being considered.

13.2 Members with a conflict shall withdraw from discussion and voting where appropriate.

13.3 There shall not be more than two committee members who are cohabiting or related.

14. Committee Meetings

14.1 The Committee shall meet at least six times annually.

14.2 Three members shall constitute a quorum.

14.3 Decisions shall be by simple majority.

14.4 The Chair shall have a casting vote.

14.5 Minutes shall be maintained by the Secretary.

15. Finance

15.1 All income shall be applied solely towards the Objects of the Club.

15.2 No member shall receive any distribution of profit.

15.3 Proper accounts shall be maintained.

15.4 The financial year shall end on 30 June.

15.5 The accounts shall be independently examined annually.

15.6 Bank accounts shall be held in the Club's name.

15.7 All payments shall require approval by two authorised signatories or equivalent electronic authorisation.

15.8 The club shall not be able to borrow funds that require repayment or carry interest from a financial institution, private entity or individual.

16. Property And Facilities

16.1 The Club may acquire, lease, licence or manage facilities for football and community use.

16.2 The Club may enter into agreements with schools, local authorities and community organisations.

16.3 Any facilities developed by the Club shall be managed for the benefit of community sport.

17. Volunteers

17.1 The Club recognises volunteers as essential to its success.

17.2 The Club shall support training and development opportunities for volunteers.

17.3 Reasonable expenses may be reimbursed.

18. Annual General Meeting

18.1 The AGM shall be held each year.

18.2 Twenty-one days' notice shall be given.

18.3 Business shall include:

- a) Chair's Report
- b) Treasurer's Report
- c) Approval of Accounts
- d) Election of Officers
- e) Constitutional Amendments

- f) Any Other Business

19. Extraordinary General Meeting

19.1 An EGM may be called by:

- a) The Committee; or
- b) Twenty-five per cent of voting members.

19.2 Twenty-one days' notice shall normally be given.

20. Discipline

20.1 Members may be disciplined for misconduct, breach of rules or bringing the Club into disrepute.

20.2 The member shall have:

- a) Written notice
- b) A fair hearing
- c) Representation
- d) A right of appeal

21. Appeals

21.1 Appeals shall be heard by an Appeals Panel of at least three individuals not previously involved.

21.2 The Appeals Panel decision shall be final.

22. Alterations to this Constitution

22.1 Amendments require approval by two-thirds of members voting at a General Meeting.

22.2 No amendment shall permit private distribution of Club assets or otherwise jeopardise CASC status.

23. Dissolution

23.1 The Club may be dissolved only by a resolution passed by at least three-quarters of those voting at a General Meeting convened for that purpose.

23.2 Upon dissolution all liabilities shall first be discharged.

23.3 No surplus assets shall be distributed to members.

23.4 Remaining assets shall be transferred to:

- a) Another registered Community Amateur Sports Club; or
- b) A registered charity promoting amateur sport; or

- c) The Football Association of Wales or another recognised governing body for community sporting purposes.

24. Interpretation

The Committee shall determine any matter not provided for within this Constitution, subject to the rules of the FAW and the requirements of CASC legislation.

25. Adoption

This Constitution was adopted by resolution of the members of Inter Penarth AFC at a General Meeting held on 7 July 2026.

Signed:

Original Signed

Original Signed

Mark Adams
Chair

Matthew Rose
Secretary

Date: 8 July 2026